

**FINANCE
COMMITTEE**

**January 9, 2024
5:00 p.m.**

AGENDA



www.ci.bonney-lake.wa.us

Council Committees are primarily concerned with legislative/policy matters. They formulate and convey recommendations to the full council for action (BLMC 2.04.090).

The public is invited to attend Finance Committee Meetings in person, via conference call or over the internet. The information for attending is provided below.

Finance Committee Meetings attendance options:

In-Person: Bonney Lake Justice & Municipal Center, 9002 Main ST E, Ste 200, Bonney Lake

By internet: Chrome – Microsoft Teams Meeting Link - [Click here to join the meeting](#)

- A. CALL TO ORDER – Deputy Mayor Terry Carter, Chair**
- B. ROLL CALL:** Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Dan Swatman.
- p.3 **C. APPROVAL OF MINUTES: December 12, 2023**
- D. DEPARTMENT REPORTS/PRESENTATIONS:**
 - 1. Personnel Update
- E. DISCUSSION/ACTION ITEMS:**
 - p.5 1. **AB24-03 – Ordinance D24-03 – Non-Represented Employees Longevity Leave**
 - p.9 2. **AB24-07 – Motion 24-07 – Memorandum of Understanding with Rainier Recovery Centers LLC**
- F. OPEN COMMITTEE DISCUSSION:**
- G. PUBLIC COMMENTS:**

Public comments can be made in-person or virtually during this portion of the meeting. Comments are limited to 5 minutes. Those planning to comment virtually will need to sign up prior to the meeting in order to comment. When signing up, please provide your name and screen name either by email to lambersonb@cobl.us or by phone at 253-447-4356. Virtual registrations need to be received by 4:00 p.m. the day of the meeting. During the meeting, your name will be called when it is your turn. Your microphone will be activated, and you will be able to comment. Those physically appearing at the Finance Committee meeting to speak during citizen comments do not need to sign up but will be asked to state their name and address for the meeting record.
- H. ADJOURNMENT**

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FINANCE COMMITTEE

December 12, 2023
5:00 P.M.

DRAFT MINUTES



www.ci.bonney-lake.wa.us

Location: Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at:
05:00:00

A. CALL TO ORDER – Deputy Mayor Terry Carter, Chair, called the meeting to order at 5:00 p.m.

B. ROLL CALL: Deputy Mayor Terry Carter, Councilmember Justin Evans, and Councilmember Tom Watson. [Councilmember [who] was not in attendance.]

Staff members in attendance at the physical location were Administrative Services Director Chuck McEwen, Human Resources Manager Brian Sandler, Deputy City Attorney-Prosecutor Dena Berke, Executive Assistant/Management Analyst Leslie Harris, and Administrative Assistant III Brandy Lamberson.

Audio starts at:
05:00:00

C. APPROVAL OF MINUTES:

Minutes from the November 28, 2023, Finance Committee Meeting were approved.

D. DEPARTMENT REPORTS/PRESENTATIONS:

Audio starts at:
05:00:00

1. Personnel Update – Human Resources Manager Brian Sandler

Human Resources Manager Sandler presented Personnel Update.

E. DISCUSSION/ACTION ITEMS:

Audio starts at:
05:01:00

1. **Discussion** – Opioid Settlement Funds and Pierce County Human Services – Deputy City Attorney-Prosecutor Dena Berke.

Deputy City Attorney-Prosecutor Berke presented Opioid Settlement Funds and Pierce County Human Services. Presented background information on settlement and information on funds.

The Committee agreed to forward to the Council Consent Agenda.

Audio starts at:
05:07:00

2. **AB23-156 – Resolution 3192** – An Agreement with Pierce County for City of Bonney Lake to Provide Senior Services Reimbursable Up to \$22,758 Per Year for the Years 2024-2025 – Administrative Services Director Chuck McEwen.

Administrative Services Director McEwen presented An Agreement with Pierce County for City of Bonney Lake to Provide Senior Services Reimbursable Up to

\$22,758 Per Year for the Years 2024-2025. Presented draft award contract for funds used for the senior center.

The Committee agreed to forward to the Council Consent Agenda.

F. OPEN COMMITTEE DISCUSSION: NONE

G. PUBLIC COMMENTS: None. *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives if needing a complete review of comments.*

H. ADJOURNMENT

Deputy Mayor Carter adjourned the meeting at 5:15pm.

Brandy Lamberson

Brandy Lamberson, Finance Committee Clerk

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / John P. Vodopich, AICP	Meeting/Workshop Date: January 9, 2024	Agenda Bill Number: AB24-03
Agenda Item Type: Ordinance	Ordinance/Resolution/Motion Number: D24-03	Sponsor:

Agenda Subject: Non-Represented Employees Longevity Leave

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Regrading Employee Leave Benefits; Amending Chapter 2.32 Of The Bonney Lake Municipal Code (Blmc) To Add A New Section 2.32.070 To Provide Longevity Leave For Non-Represented City Employees; Providing For Severability And Corrections; And Establishing An Effective Date..

Administrative Recommendation: Approve

Background Summary: The recently approved 2024-26 collective bargaining agreement with AFSCME Local 120 provides for longevity leave for represented employees. This ordinance would provide non-represented employees the same longevity leave benefit equivalent to that of AFSCME Local 120.

Attachments: D24-03

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee	<i>Approvals:</i>	Yes	No
	Date: 9 January 2024	Chair/Councilmember Terry Carter	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Forward to: January 23, 2024	Consent Agenda:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): January 23, 2024	Tabled to Date:

APPROVALS

Director: <i>JPV</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable)	December 26, 2023
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ORDINANCE NO. D24-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, REGARDING EMPLOYEE LEAVE BENEFITS; AMENDING CHAPTER 2.32 OF THE BONNEY LAKE MUNICIPAL CODE (BLMC) TO ADD A NEW SECTION 2.32.070 TO PROVIDE LONGEVITY LEAVE FOR NON-REPRESENTED CITY EMPLOYEES; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the recently approved 2024-26 collective bargaining agreement with AFSCME Local 120 provides for longevity leave for represented employees; and

WHEREAS, the City Council desires to provide non-represented employees benefits and leave accruals equivalent to that of AFSCME Local 120;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new Section, 2.32.070, is hereby added to the Bonney Lake Municipal Code to read as follows:

2.32.070 LONGEVITY LEAVE

- A. Each non-represented, regular full-time employee shall be credited with “longevity leave” at the following tiers, which are not cumulative and subject to the following conditions effective January 1, 2024 and each year thereafter:
- 1) For employees who have worked for the city for more than 10 years (as of January 1st of each year) 8 hours of longevity leave will be provided.
 - 2) For employees who have worked for the city for more than 15 years (as of January 1st of each year) 16 hours of longevity leave will be provided.
 - 3) For employees who have worked for the city for more than 20 years (as of January 1st of each year) 24 hours of longevity leave will be provided.
 - 4) For employees who have worked for the city for more than 25 years (as of January 1st of each year) 32 hours of longevity leave will be provided.
- B. The years of work in subsection A will be calculated only in whole years that have been worked on a continuous basis with no break in service. No rounding of years shall be applied. For example, a person who has worked 14 years and 11 months on January 1st on a continuous basis shall be in the “more than 10 years” category in tier 1.
- C. Longevity leave will not be prorated; will not be carried over (banked) from year

to year; and must be used by December 31st of each calendar year. Longevity leave shall not be cashed out for any reason.

Section 2. Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 4. Corrections. Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 5. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 23rd day of January, 2024.

APPROVED by the Mayor this 23rd day of January, 2024.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB ____
Passed:
Valid:
Published:
Effective Date:
This Ordinance totals ____ page(s)

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Court / Joanna Daniels, Judge	Meeting/Workshop Date: 01/23/2024	Agenda Bill Number: AB24-07
Agenda Item Type: Motion (24-07)	Ordinance/Resolution Number:	Sponsor:

Agenda Subject: Memorandum of Understanding

Full Title/Motion: A Resolution of the City Council of The City of Bonney Lake, Pierce County, Washington, authorizing Judge Daniels to sign a Memorandum of Understanding with Rainier Recovery Centers LLC for Behavioral Health and Community and Court Liaison CPC, SUDPT, AAC.

Administrative Recommendation: Approve

Background Summary: On July 1, 2024 Bonney Lake Court was provided with continued funding for Therapeutic Court Services. The court was awarded \$288,208.00 to use towards personnel salaries and benefits, treatment services, recovery support, training and staff equipment.

Attachments: MOU with Rainier Recovery Centers LLC

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review: Finance	<i>Approvals:</i>	Yes	No
Date: 1/09/2024	Chair/Councilmember Terry Carter	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Angela Baldwin	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Dan Swatman	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	Consent Agenda:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 01-23-2024	Tabled to Date:

APPROVALS

Director:	Mayor:	Date Reviewed by City Attorney: (if applicable)
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Memorandum of Understanding

Between

Rainier Recovery Centers LLC

and

City of Bonney Lake

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Rainier Recovery, LLC (RRC) and the City of Bonney Lake to provide Behavioral Health and Community & Court Liaison CPC, SUDPT, AAC on site at the Bonney Lake Municipal Court as grant funding allows.

Purpose

This MOU will outline the proposed working relationship between RRC and Bonney Lake Municipal Court to provide comprehensive peer support services, which include traditional peer support activities like one-on-one mentoring, group support sessions, crisis intervention, and resource navigation through cultural and community responsive approaches.

RRC agrees to:

- Provide peer support and case management services on site and after hours
- Provide Substance Use Disorder Evaluation and treatment services on site
- Facilitate weekly Peer Support groups
- Attend all required Bonney Lake Municipal Court team meetings as requested
- Have Peer Navigator on site 2 days per week (Monday and Wednesday)
- Be available for Bonney Lake Court Participants 7 days per week during and after business hours via phone, text, doxy or zoom sessions.
- Maintain adequate staff/provider coverage and telecommunication equipment to meet Bonney Lake Municipal Court needs.
- Coordinate with other providers working with Bonney Lake Community Court to assure patient needs are being met safely and taking their overall health into account.
- Weekly client case load reports including case notes, services delivered and what connections were made.
- A monthly report of all of the data associated with the program such as services delivered, challenges, and participant feedback including liaison's verification of hours.

Desired Outcomes:

The partnership aims to:

- Provide peer support and guidance through systems of care.
- Foster recovery and resilience through intentional and specific action-based processes
- Enhance coping strategies and community engagement.
- Support mental health and wellness through Healing Centered Engagement
- Reduce recidivism and promote personal development.
- Support employment and education connections.
- Discover solutions to challenges in personal and professional spaces.

Legal and Ethical Compliance:

Bonney Lake Justice & Municipal Center and Rainier Recovery Centers commit to operating in full compliance with all applicable laws, regulations and ethical guidelines. This includes adherence to confidentiality, data protection, labor laws and service standards relevant to peer support services. Regular monitoring and auditing processes will be implemented to ensure ongoing compliance.

Bonney Lake agrees to:

- Provide private space for RRC and Bonney Lake Court participants to complete evaluation, forms and sessions.
- Discuss with RRC Administration of any concerns or changes in process in a timely manner

Funding Bonney Lake Municipal Court agrees to pay \$5,000.00 per month to Rainier Recovery Centers for one (1) Full Time Peer Support Navigator. Invoice will be sent to Bonney Lake Municipal Court no later than the 10th day of each month.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from RRC and Bonney Lake Municipal Court. This MOU shall become effective upon signature by the authorized officials from the RRC and Bonney Lake Community Court and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Contact Information

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CEO & Clinical Director
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Jeremiah@rainierrecovery.com
www.rainierrecovery.com

Bonney Lake Municipal Court
Joanna J. Daniels
Municipal Court Judge
(253) 447-3283
Fax 253 862 3053
danielsj@ci.bonney-lake.wa.us

X _____ Date: _____
Jeremiah Dunlap, SUDP
CEO & Clinical Director

X _____ Date: _____
Judge Joanna Daniels
Bonney Lake Municipal Court